

THE OFFICIAL PROCEEDINGS OF THE GRANT PARISH SCHOOL
BOARD OF THE PARISH OF GRANT, STATE OF LOUISIANA, TAKEN
AT A REGULAR MEETING HELD ON TUESDAY, JULY 2, 2013.

The Parish School Board of the Parish of Grant, State of Louisiana, met in its regular meeting place, the Grant Parish School Board Office, Colfax, Louisiana, in Regular Session, Tuesday July 2, 2013 at 6:00 o'clock P.M.

There were present Mr. Randy Browning, Mrs. Karen Layton, Mr. Marvin Delong, Mr. Roland "Buddy" Pennison, Mr. Terry Oliver and Mr. A.D. Futrell.

Mr. A.J. Lavespere and Mr. Baxley were absent.

Mrs. Sheila S. Jackson, Secretary-Treasurer was also present.

The Parish School Board of the Parish of Grant, State of Louisiana, was duly convened by Honorable A.D. Futrell, President of the Grant Parish School Board, who then stated that the Parish School Board was ready to transact any business which may come before the Board.

Motion by Mr. Browning, seconded by Mr. Oliver and unanimously approved the June 4, 2013 Regular Board Meeting Minutes.

Mr. Futrell noted that the 5:30 Public Hearing held on the budgets was held but with no comments from the public.

Mr. Austin Williams, from Grant High School, was recognized by Representative Terry Brown as the Louisiana Legislative Youth Advisory Council Leadership "Student of the Year". Austin received a scholarship to go to Tulane University. Superintendent Jackson spoke for the Board Members and herself in wishing Austin the best in all that he does and that they are very proud of him.

Mrs. Carolyn Lincecum, of Sandra Caston's Horace Mann Insurance, was there to present Mrs. Beverly Ulmer, from Georgetown High, with a \$100.00 gift card for perfect attendance during the month of May, 2013.

During the Transportation and Maintenance Committee the purchase of new school buses was discussed. No action was required and the item will be spoken about for many months.

Motion by Mrs. Layton, seconded by Mr. Browning and unanimously approved moving the item concerning the slope between Grant High and Grant Jr. High to the

Finance Committee.

Motion made by Mr. DeLong, seconded by Mr. Browning and unanimously approved using Grant Eastern Construction Company for the slope problems between Grant High and Grant Jr. High.

Motion made by Mr. DeLong, seconded by Mr. Browning and unanimously approved for there to be no payments made to Wyndham Contracting Group, LLC. for services rendered due to the fact there had already been a Certificate of Default filed against Wyndham Contracting Group, LLC. Attorney Charles Hardie, one of the School Board's attorneys stated he does not recommend any payment should not be made at this time for the protection of the Grant Parish School Board.

Grant Jr. High still has some corrective work being done on the roof. The contractor is about 50% finished with the roof.

Verda Elementary is almost complete with the punch list. There is still some grass work to be completed.

Grant High School track's surface is completed and the striping has been completed. The drainage ditch needs to be repaired because it is too deep at one end. For a fast fix at this time it would run \$15,000. To dig it up and completely fix it would run around \$32,000.00.

The Board discussed possible contractual and/or legal options available to the Board against Wyndham Contracting Group, LLC. It was decided that the Board will hold special meetings to go over payments.

Motion by Mr. Pennison, seconded by Mrs. Layton and unanimously approved authorizing legal council to pursue Errors and Omissions claim against Mr. George Griffing and/or his insurer pertaining to the sale of Dry Prong Jr. High. It was decided to research this and move on.

Motion by Mr. Pennison, seconded by Mrs. Layton and unanimously approved the 2013-2014 General Fund Budget.

Motion by Mr. Browning, seconded by Mrs. Layton and unanimously approved adopting the 2013-2014 Parishwide and District Budget with an amendment for South Grant Elementary for \$7,000.00 for flooring.

Motion by Mr. Pennison, seconded by Mrs. Layton and unanimously approved

adopting the 2013-2014 Lunch Fund Operational Budget.

Motion by Mr. Browning, seconded by Mrs. Layton and unanimously approved adopting all other Operational Budgets for the 2013-2014 to include the Federal Programs Consolidated Application.

Motion by Mr. Browning, seconded by Mrs. Layton and unanimously approved a resolution adopting and implementing the General Fund, Special Revenue Funds, and all other operational budgets.

BUDGET RESOLUTION

The following resolution was offered by Mr. ^{Browning} and seconded by : Mrs. Layton

A resolution adopting, finalizing and implementing the General Fund and the Special Revenue Funds budgets of the Grant Parish School Board for the fiscal year beginning July 1, 2013 and ending June 30, 2014

WHEREAS, the proposed General Fund and Special Revenue Funds budgets and the accompanying budget adoption resolution have been submitted to this School Board for review and consideration; and

WHEREAS, notice of a public hearing on the proposed General Fund and Special Revenue Funds budgets and notice of the availability of the proposed budgets for review at such hearing have been timely published in the Colfax Chronicle; and

WHEREAS, a public hearing on the proposed budgets has now been reviewed and considered; now

THEREFORE BE IT RESOLVED by the School Board that the proposed budget is hereby approved, adopted, and finalized subject to the following changes.

1. Additional State Revenue of \$443,521. Fifty percent to be paid as a one-time supplement to certificated classroom teachers.
2. Additional Expenditure of \$9,500 for Employee Physicals.
3. Additional Expenditure of \$1,000 for CDL Exam Fees.

BE IT FURTHER RESOLVED, that the Secretary-Treasurer of the School Board, Mrs. Sheila S. Jackson, or her successor, is hereby authorized and, in her sole discretion, to make such changes within the various budget classifications as she may deem necessary provided that any reallocation of funds affecting in excess of five percent (5%) of the projected expenditures must be approved in advance by action of the School Board at a meeting duly noticed and convened.

BE IT FURTHER RESOLVED, that the Superintendent of the School Board, Mrs. Sheila S. Jackson, or her successor, in her capacity as chief administrative officer of the School Board, is hereby directed to advise the School Board in writing when:

1. Revenue collections plus projected revenue collections for the remainder of the year, within a fund, are failing to meet estimated annual budgeted revenue by five percent or more.
2. Actual expenditures plus projected expenditures for the remainder of the year, within a fund are exceeding the estimated budgeted expenditures by five percent or more.

3. The actual beginning fund balance, within a fund, fails to meet the estimated beginning fund balance by five percent or more, and the fund balance is being used to fund current year expenditures.

BE IT FURTHER RESOLVED that the Secretary-Treasurer of the School Board, Mrs. Sheila S. Jackson, or her successor, shall certify completion of all actions required by Louisiana R.S. 39:1306 by publishing a notice of the minutes of the meeting in the Colfax Chronicle.

This Resolution having been submitted to a vote, the vote thereon was as follows:

6 YEAS: Mr. DeLong, Mr. Oliver, Mr. Pennison, Mr. AD Futrell, Mr. Browning + Mrs. Layton
0 NAYS: 0

0 ABSTAINING: 0

2 ABSENT: Mr. Eddie Baxley and Mr. A.J. "Tony" Lavespere

The Board received for approval at the August 2013 Board Meeting the Pollock Elementary Faculty Handbooks.

The Board received for adoption at the August Board Meeting the 2013-2014 Pupil Progression Plan.

The Board Members received for approval at the August Board Meeting the Revised Grant Parish Athletic manual for the 2013-2014 school year.

Motion by Mrs. Layton, seconded by Mr. Pennison and unanimously approved adopting the Revised 2013-2014 Academic Calendar.

2013-2014 Grant Parish Academic Calendar

| 1st Semester | 2nd Semester |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p style="text-align: center;">August</p> <p>12 First day back for teachers 15 7th & 9th Grade Orientation (students dismiss at noon) 16 First day back for all students (students dismiss at noon)</p> | <p style="text-align: center;">January</p> <p>6,7 Teacher Workday 8 Students return to school 10 Elementary/Secondary Report Cards 20 Martin Luther King, Jr. Holiday</p> |
| <p style="text-align: center;">September</p> <p>2 Labor Day Holiday 19 Student Early Release Day (Pre-Kdg thru 12th) (Parent/Teacher Conferences-Grades 7th-12th - 3:00-7:00 pm) 24 First six weeks grading period ends</p> | <p style="text-align: center;">February</p> <p>13 *Student Early Release Day, Parent/Teacher Conferences, grades Pre-K thru 12, 1:00-7:00 pm, (7th-12th grades 3:00-7:00 pm) 14 Winter Break 18 Fourth Six weeks grading period ends 25 Elementary Report Cards</p> |
| <p style="text-align: center;">October</p> <p>3 Student Early Release Day –(Parent Teacher Conferences, Pre-K thru 6th - 1:00-7:00 pm) 4-7 Fall Break 15 First nine weeks grading period ends for JRHS & HS 22 Secondary Report Cards 31 Early Release Day</p> | <p style="text-align: center;">March</p> <p>3-7 Mardi Gras Holiday 13 *Student Early Release Day 18 First nine weeks grading period ends for HS, Third nine weeks grading period ends for JRHS/State Testing Cycle 25 Secondary Report Cards</p> |
| <p style="text-align: center;">November</p> <p>1 Pecan Festival Holiday 5 Second six weeks grading period 11 Veteran’s Day Holiday 13 Elementary Report Cards 22 *Student/Teacher Early Release Day 25-29 Thanksgiving Holiday</p> | <p style="text-align: center;">April</p> <p>4 Fifth six weeks grading period ends 7-10 State Testing Cycle II 11 Elementary Report Cards 17 *Student Early Release Day 18-21 Easter Holiday</p> |
| <p style="text-align: center;">December</p> <p>20 Third Six weeks grading period ends, Second nine weeks grading period ends for JRHS & HS/1st semester ends *Student Early Release Day, Pre-K thru 12th 23-Jan 7 Christmas Holiday</p> | <p style="text-align: center;">May</p> <p>13 Last day for Pre-K, 6th & 8th grades 19 *Student Early Release Day 20 Student Early Release Day – teachers work until 3:00 pm – Student/Teacher last day-Parent/Teacher Conference 12:00-3:00 pm/all grading periods end</p> |

The Board Members received for approval at the August 2013 board meeting the Parental Observations Guidelines.

Parental Observations Guidelines

Parents are welcome to schedule an observation visit to the classroom in which their child is currently assigned. The purpose of a classroom observation should be to enhance an understanding of the teaching and learning activities experienced by your child. An observation visit can also enhance a parent's understanding of their child as a learner.

To support the teaching environment, please respect the following:

- Please call the office two or three days prior to the requested observation to gain approval from the principal and make an appointment time.
- The observation time will be limited to 30 minutes to support the child's program continuity for the day.
- Comments and questions are requested to be written down to be discussed with the teacher or principal at the end of the observation period rather than during the observation.
- Parent observations will not be allowed during classroom tests.
- Incidental observations of students not related to the visitor and comments made by individual students are to be maintained in confidence by the visitor.
- Except for events that are open to the public, use of audio or visual recording equipment by visitors is not permitted.
- To minimize interruptions of teaching and allow for the optimum learning environment for your child, random drop-in observations are not permitted.

If the principal and/ or teacher determine the visitation to be disruptive or to be adversely affecting the teaching and learning process, it shall not take place or shall be terminated.

Motion made by Mrs. Layton, seconded by Mr. Oliver and unanimously approved the student handbooks for the following schools: South Grant Elementary, Pollock Elementary, Verda Elementary, Grant Jr. High, Georgetown High and Grant High School.

Motion by Mr. DeLong, seconded by Mr. Oliver and unanimously approved the Parish Parent/Student Handbook with addendum.

Motion by Mr. Browning, seconded by Mr. DeLong and unanimously approved adopting the Montgomery High, Grant High, and the Grant Jr. High Faculty Handbooks.

Motion by Mr. DeLong, seconded by Mrs. Layton and unanimously approved to adopt the following policies: ABCDA (Unexpired Term Fulfillment), AE (School Year), BBBC (Board Member Continuing Education), EGAA (Worker's Compensation), ID (Curriculum), IDCA (Summer School), IDCC (Kindergarten), IDE (Co-Curricular Activities and Extracurricular Activities), IDG (Adult Education), IH (Academic Achievement), IHG (Credit Recovery), JB (Attendance), JBCF (Unsafe School Choice),

JDD (Suspension), JGC (Student Health Services), JGCD (Administration of Medication), and JR (Student Records).

The Superintendent said the School Boards have applied to the Legislature to add \$400,000.00 as a onetime supplement to employees to be paid out in one lump sum and it will be pro-rated.

Motion by Mr. Pennison, seconded by Mr. DeLong and unanimously approved adjourning the meeting.

s/A.D. Futrell
A.D. Futrell
President
Grant Parish School Board

ATTEST:

Sheila S. Jackson
Secretary-Treasurer
Grant Parish School Board